

General Letter of Gratitude to Rejected Potential Candidates

Date

Dear _____,

Thank you so much for your interest in pastoral ministry of

_____ Church. We thoroughly enjoyed getting to know you as a potential candidate for this ministry. We were pleased that you were among the number of fine candidates who expressed an interest in this position. It is encouraging to know that there are so many people who are committed to ministry in the local church.

We are sorry to inform you that we are no longer considering you for this position. Our search process led us to several people who we chose to interview and we are satisfied that we will find a qualified candidate from that group. We pray for God's best for you as you seek His will for your life and ministry.

Thank you for your interest in our church.

Respectfully,

Chair, Search Committee

_____ Church