

Specific Letter of Gratitude to Rejected Final Candidates

Date _____

Dear _____,

Thank you so much for your interest in pastoral ministry of _____ Church. We thoroughly enjoyed getting to know you as a final candidate for this ministry. We were very impressed with _____ (list three-four specific gifts and personal traits) _____. We are confident that God will use you for effective pastoral ministry.

We are sorry to inform you that we have selected another candidate to serve as our Pastor. We believe that this candidate best fits the criteria that we developed in our Pastor Profile.

We pray for God's best for you as you seek His will for your life and ministry. Thank you for your interest in our church.

Respectfully,

Chair, Search Committee

Church